



**Lowestoft Port Control**

Telephone **44 (0) 1502 572286**

Fax **44 (0) 1502 586375**

e-mail [lowestoftportcontrol@abports.co.uk](mailto:lowestoftportcontrol@abports.co.uk)

VHF Channel 14 Call Sign **Lowestoft Port Control**

**SAFETY CHECKLIST – BUNKERING**

This safety checklist is to be completed before the commencement of any bunkering or oil transfer operations. The checklist is to be retained on board for inspection by the Harbour Master, on request. The checklist is to be completed fully and the declaration at the bottom signed by both the receiver and supplier of the bunkers or other oil.

The bunkering operation must be adequately supervised at all times by a representative of the supplier and receiver.

On completion all hoses are to be adequately drained and bunker pipes blanked.

No fuel tanks are to be filled above 98% capacity.

**Lowestoft Port Control must be contacted immediately in the event of oil or other pollutant spilling into the water. Failure to do so may result in a prosecution under the Merchant Shipping Act 1995 Section 136(1).**

	YES	NO
1. Are NO SMOKING notices positioned and observed?		
2. Are adequate fire fighting appliances available?		
3. Is there an agreed Ship/Shore communication system?		
4. Are the correct type of gaskets in use?		
5. Are drip trays in position?		
6. Are scuppers and drains effectively plugged?		
7. Have transfer rates been agreed?		
8. Have emergency shutdown procedures been agreed?		
9. Is the vessel securely moored?		
10. Is there a supply of counter pollution equipment nearby?		
11. Are bunker hoses safely secured at the manifold?		
12. Have all unused valves in the bunker system been checked closed and lashed? Are unused bunker connections properly blanked?		
13. Are all bunker hoses properly rigged and free from twists?		
14. Have port control been advised that the bunkering operation is to take place and that the checklist has been completed?		
15. Have Port control been advised that bunkering operations have been completed		

Type of Oil delivered..... Quantity of Oil Delivered.....

**DECLARATION**

We confirm that we have checked the items on the checklist and are satisfied that the answers given are correct.

**FOR OIL TANKER**

**FOR VESSEL**

COMPANY.....

VESSEL NAME.....

NAME.....

BERTH. ....

SIGNATURE.....

NAME.....

TIME & DATE. ....

SIGNATURE.....

TIME & DATE.....